

Message

From: Quintero, Judy P [QuinteroJP@state.gov]
Sent: 10/31/2018 9:43:14 PM
To: Keller, Kaitlin [keller.kaitlin@epa.gov]
CC: Doyel, Nathan T [DoyelNT@state.gov]; Rincon, Marcela [RinconM@state.gov]; Knowlton, Branigan M [KnowltonBM@state.gov]; Hill-Macon, Cam [Hill-Macon.Cam@epa.gov]; Kasman, Mark [Kasman.Mark@epa.gov]
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit
Attachments: Confirmation of reservation for Nancy Beck: 04/11/18; Confirmation of reservation for Anna Lowit: 05/11/18

Hello Kaitlin-

1. The other option is cost construct travel: **14 FAM 511.3 – Cost-constructed travel**: Travel based on a cost comparison between the cost of official (i.e., direct) travel and the cost of personal (i.e., indirect) travel. When cost constructing travel, the traveler can only claim the cost of the fare(s) the U.S. Government would have paid to the contract and/or common carrier or the cost of the commercial fare(s) the traveler actually paid to common carriers, whichever is less.

In this case, INL would be able to cover the Government rate which is 859 USD, and the difference would be covered by the traveler. When cost-constructed, travelers are personally responsible for any costs that exceed the cost that the U.S. Government would have paid for travel on the authorized direct routing. Additionally, travelers are responsible for change/cancellation fees associated with restricted fares (if authorized an unrestricted fare).

The options we can provide from/to DCA/IAD are:

4 NOV 2018 for Nancy

American Airlines

DCA

1 AA1178Y 04NOV Washington DCA Miami* 0600 0846
2 AA 913Y 04NOV Miami Bogota* 1046 1435

1 AA1178Y 04NOV Washington DCA Miami* 0600 0846
2 AA 913Y 04NOV Miami Bogota* 1046 1435

1 AA1174Y 04NOV Washington DCA Miami* 1344 1639
2 AA 915Y 04NOV Miami Bogota* 1811 2150

IAD

1 AA2727Y 04NOV Washington IAD Miami* 0619 0912
2 AA 913Y 04NOV Miami Bogota* 1046 1435

5 NOV 2018 for Anna

DCA

1 AA 391Y 05NOV Washington DCA Miami* 0655 0945
2 AA 913Y 05NOV Miami Bogota* 1046 1435

IAD

1 AA2727Y 05NOV Washington IAD Miami* 0619 0912
2 AA 913Y 05NOV Miami Bogota* 1046 1435

7NOV for both

DCA

3 AA1130Y 07NOV Bogota Miami* 0725 1126
4 AA1803Y 07NOV Miami Washington DCA* 1409 1637

IAD

3 AA 916Y 07NOV Bogota Miami* 1525 1931
4 AA2625Y 07NOV Miami Washington IAD* 2145 0016 08NOV

2. Attached you may find the hotel reservations at Four Seasons Bogotá located in Carrera 13 No. 85-46:

Confirmation Number **133425**

Guest Name Mrs. Nancy Beck

Arrival Date Sunday, November 4, 2018

Departure Date Wednesday, November 7, 2018

Confirmation Number **133426**

Guest Name Mrs. Anna Lowit

Arrival Date Monday, November 5, 2018

Departure Date Wednesday, November 7, 2018

3. Could you please provide the SF-182 filled? INL will provide the fund cite for the tuition fee and send it to FSI.
4. It's pending the information from Anna to complete her traveler profile.

Thank you!!

V/r;

Judy Quintero A.

International Narcotics and Law Enforcement
U.S. Embassy
Bogotá-Colombia

QuinteroJP@state.gov

Mobile: **Ex. 6 Personal Privacy (PP)**

Office: (+57 1) 275-2241

Official - Privacy/PII

UNCLASSIFIED

From: Keller, Kaitlin <keller.kaitlin@epa.gov>

Sent: Wednesday, October 31, 2018 2:56 PM

To: Quintero, Judy P <QuinteroJP@state.gov>

Cc: Doyel, Nathan T <DoyelNT@state.gov>; Rincon, Marcela <RinconM@state.gov>; Knowlton, Branigan M <KnowltonBM@state.gov>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Thanks Judy. I am checking on these. Can you double check that none of the United direct flights meet the exception criteria? I realized that even leaving first thing in the morning on Weds., Nancy wouldn't land until 6pm, and she was hoping to be able to come into the office for a half day. If there's something we can do to help justify the direct United flights, please let me know.

Have you heard anything on hotel confirmation?

Thank you again for all of your assistance.

Kaitlin

Kaitlin Keller, Special Assistant
Office of Chemical Safety and Pollution Prevention
U.S. Environmental Protection Agency
(202) 564-7098

From: Quintero, Judy P [<mailto:QuinteroJP@state.gov>]
Sent: Wednesday, October 31, 2018 3:29 PM
To: Keller, Kaitlin <keller.kaitlin@epa.gov>
Cc: Doyel, Nathan T <DoyelNT@state.gov>; Rincon, Marcela <RinconM@state.gov>; Knowlton, Branigan M <KnowltonBM@state.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hello!

The other options I got are these:

4TH NOV

DCA:

6:50 am DCA-MIAMI

10:40 am MIAMI-BOGOTA

1:40 pm DCA-MIAMI

6:10 pm MIAMI-BOGOTA

5:30 pm DCA-MIAMI

10:20 pm MIAMI-BOGOTA

IAD only has the 6:19 a.m. flight ☹

If she wishes traveling on the 5th from IAD, it has the same departing time. Let me know if we can book it departing from DCA.

Thanks!!

V/r;

Judy Quintero A.

International Narcotics and Law Enforcement

U.S. Embassy

Bogotá-Colombia

QuinteroJP@state.gov

Ex. 6 Personal Privacy (PP)

Official

UNCLASSIFIED

From: Keller, Kaitlin <keller.kaitlin@epa.gov>
Sent: Wednesday, October 31, 2018 1:29 PM

To: Quintero, Judy P <QuinteroJP@state.gov>

Cc: Doyel, Nathan T <DoyelNT@state.gov>; Rincon, Marcela <RinconM@state.gov>; Knowlton, Branigan M <KnowltonBM@state.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Thanks Judy! That is a better option than the overnight flight.

Are there any other options for the outbound flight on Sunday? Based on your previous email, I understand that she'd have to leave at 6:19am in order to get there Sunday, is that right?

From: Quintero, Judy P [mailto:QuinteroJP@state.gov]

Sent: Wednesday, October 31, 2018 1:44 PM

To: Keller, Kaitlin <keller.kaitlin@epa.gov>

Cc: Doyel, Nathan T <DoyelNT@state.gov>; Rincon, Marcela <RinconM@state.gov>; Knowlton, Branigan M <KnowltonBM@state.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hello Kaitlin!

This is the other option:

American Airlines

1	AA1130Y	07NOV	Bogota Miami*	0725	1126
2	AA 293Y	07NOV	Miami WashingtonDCA*	1530	1801

The contracted airlines are part of the regulation and mandatory for official travel.

The only exceptions to using City Pair Program fares can be found in 14 FAM 543. The exceptions are:

1. Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip
2. The contractor's flight schedule is inconsistent with the provisions of 14 FAM 581.1 with regard to scheduling travel during the employee's regularly scheduled workweek
3. A noncontract carrier offers a lower fare available to the general public, the use of which will result in a lower total trip cost to the U.S. Government, to include the combined costs of transportation, lodging, meals, and related expenses.

Note: This exception does not apply if a contract carrier offers a comparable fare and has seats available at that fare, or if the lower fare offered by a noncontract carrier is restricted to U.S. Government and military travelers on official business and may only be purchased with a GTR, contractor-issued charge card, or centrally billed account (e.g., YDG, MDG, ODG, VDG, and similar fares).

4. Rail service is available, and such service is cost effective and is consistent with mission requirements
5. Smoking is permitted on the contract flight and the nonsmoking section of the aircraft for the contract flight is not acceptable to the passenger.

14 FAM 543.1 Justification

(CT:LOG-239; 02-01-2018)

(State/BBG/USAID/Commerce/Agriculture)

(Foreign Service)

- a. Travelers must complete a Justification Certificate (Form DS-4022) for non-contract carrier travel authorized by 14 FAM 543, subparagraphs a(1), a(2), and a(3). The form must include complete information on both the contract fare and the noncontract, commercial fare. The form may be requested by the Federal Travel Management Center (TMC) in order to book the noncontract fare. The traveler must submit a file copy with the travel voucher upon completion of travel to support audit requirements. Justification is not required for travel authorized by 14 FAM 543, subparagraphs a(4) and a(5).
- b. The justification may be approved by the traveler's approving official, a post management officer or USAID executive officer at post, a Department of State bureau executive officer, or the Chief of Travel and Transportation in Washington, DC (For FCS: Approving official is the Senior Commercial Officer, Regional Senior Commercial Officer or Regional Director).

- c. Financial responsibility for unauthorized use of a non-contract air carrier lies with the traveler except when such travel is authorized in accordance with paragraph b of this section.

AIRFARE WITH CONTRACTED (AMERICAN AIRLINES): \$859 USD.

AIRFARE WITH NONCONTRACTED:

NANCY:

United

1 UA6668B 04NOV Washington IAD Bogota 1352 1924
2 UA6667B 07NOV Bogota Washington IAD 0700 1226

Lowest unrestricted rate available 2175 USD (There are no government rates for this itinerary due to the flights are operated by avianca)

ANNA:

1 AA 391Y 05NOV Washington DCA Miami* 0655 0945
2 AA 913Y 05NOV Miami Bogota* 1046 1435
3 UA6667Y 07NOV Bogota Washington IAD 0700 1226

Lowest unrestricted rate available 2150 USD (American airlines legs apply government rate but United's applies the lowest commercial unrestricted)

On the other hand, per Mr. Doyel suggestion, hotel reservations will be in **Four Seasons Bogotá (Carrera 13 # 85-46)**; once I get the confirmations I will send them.

Thank you!

V/r;

Judy Quintero A.

International Narcotics and Law Enforcement

U.S. Embassy

Bogotá-Colombia

QuinteroJP@state.gov

Ex. 6 Personal Privacy (PP)

Official

UNCLASSIFIED

From: Keller, Kaitlin <keller.kaitlin@epa.gov>

Sent: Wednesday, October 31, 2018 11:15 AM

To: Quintero, Judy P <QuinteroJP@state.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Thanks Judy. Following a quick chat with Nancy Beck, I wanted to reiterate that direct flights are our strong preference for this trip. We understand certain carriers are preferred, but given the options (overnight flights vs direct much earlier in the day) we'd really appreciate a justification for direct United flights.

Sending E2 info shortly.

Kaitlin Keller, Special Assistant
Office of Chemical Safety and Pollution Prevention

ED_004926A_00014389-00005

U.S. Environmental Protection Agency
(202) 564-7098

From: Quintero, Judy P [<mailto:QuinteroJP@state.gov>]
Sent: Wednesday, October 31, 2018 11:48 AM
To: Keller, Kaitlin <keller.kaitlin@epa.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

ANNA

American Airlines

1	AA	391Y	05NOV	Wasghinton	DCA	Miami*	0655	0945	
2	AA	913Y	05NOV	Miami	Bogota*		1046	1435	
3	AA	916Y	07NOV	Bogota	Miami*		1525	1931	
4	AA2625Y	07NOV		Miami	Washington	IAD*	2145	0016	08NOV

Lowest government rate available 859usd

NANCY

American Airlines

1	AA2727Y	05NOV		Washington	IAD	Miami*	0619	0912	
2	AA	913Y	05NOV	Miami	Bogota*		1046	1435	
3	AA	916Y	07NOV	Bogota	Miami*		1525	1931	
4	AA2625Y	07NOV		Miami	Washington	IAD*	2145	0016	08NOV

Lowest government rate available 859usd

Official

UNCLASSIFIED

From: Keller, Kaitlin <keller.kaitlin@epa.gov>
Sent: Wednesday, October 31, 2018 10:09 AM
To: Quintero, Judy P <QuinteroJP@state.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Judy,

Can you give me a call when you have a moment? I have some questions about flight and hotel.

Thanks,
Kaitlin

From: Quintero, Judy P [<mailto:QuinteroJP@state.gov>]
Sent: Wednesday, October 31, 2018 10:12 AM
To: Lowit, Anna <Lowit.Anna@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Thomas, Paula <Thomas.Paula@epa.gov>
Cc: Kasman, Mark <Kasman.Mark@epa.gov>; Rincon, Marcela <RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>; Doyel, Nathan T <DoyelNT@state.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hello Kaitlin-

Yes, please cancel the flights. Per 14 FAM 543 the use of contract air carriers by travelers and procurement officials is mandatory for authorized air travel; in this case DCA/IAD have American Airlines as contracted airline for Bogota. I will send you the options for these flights through the day.

Near the Embassy we have these options:

- Grand Hyatt Bogota
- Marriott Bogota
- Sheraton Four Points

JW Marriott neighborhood:

- Hilton
- Four Seasons Casa Medina
- Embassy Suites

Recommended hotels in other areas:

- Sofitel Victoria Regia
- Four Seasons Hotel
- 93 Luxury Suites & Residences

I will check through the day availability with these hotels and let you know ☺

The hotel should be charged to their travel credit cards and then reimbursed via E2; that's why we request the banking information.

Let us know if you require further information.

Thanks.

V/r;

Judy Quintero A.

International Narcotics and Law Enforcement
U.S. Embassy
Bogotá-Colombia

QuinteroJP@state.gov

Ex. 6 Personal Privacy (PP)

Official

UNCLASSIFIED

From: Lowit, Anna <Lowit.Anna@epa.gov>

Sent: Wednesday, October 31, 2018 8:30 AM

To: Keller, Kaitlin <keller.kaitlin@epa.gov>; Quintero, Judy P <QuinteroJP@state.gov>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Thomas, Paula <Thomas.Paula@epa.gov>

Cc: Kasman, Mark <Kasman.Mark@epa.gov>; Rincon, Marcela <RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>; Doyel, Nathan T <DoyelNT@state.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Here are my flights, see attached.

Anna B. Lowit

ED_004926A_00014389-00007

Senior Science Advisor
Immediate Office
Office of Pesticide Programs
US Environmental Protection Agency
w: +1 703-308-4135

Ex. 6 Personal Privacy (PP)

From: Keller, Kaitlin
Sent: Wednesday, October 31, 2018 9:23 AM
To: Quintero, Judy P <QuinteroJP@state.gov>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>
Cc: Lowit, Anna <Lowit.Anna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Rincon, Marcela <RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>; Doyel, Nathan T <DoyelNT@state.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Thanks Nathan and Judy.

Nancy's flight info is below.

<u>11/04/2018</u>	IAD-BOG	UA 6668*	Confirmed	01:52 PM/07:24 PM	Economy/B	1PC
<u>11/07/2018</u>	BOG-IAD	UA 6667*	Confirmed	07:00 AM/12:26 PM	Economy/B	1PC

To clarify, we have booked flights (not just reserved), but if the preference is for INL to book them we can still cancel, please let us know.

Judy—Regarding hotels, I understand that the J.W. Marriott is fully booked. Is there another hotel near the embassy that INL would recommend? There are plenty of good options in your list but but should we focus on close to the embassy or close to the neighborhood the JW is in (since that was the initial recommended hotel)? Also please let us know if hotel should be charged to their travel cards and reimbursed through E2, or just booked though E2. Kris Reed (cc'ed) is ready to call and book something but we just want to make sure we pick something in the right location.

Thanks,
Kaitlin

From: Quintero, Judy P [<mailto:QuinteroJP@state.gov>]
Sent: Tuesday, October 30, 2018 4:22 PM
To: Keller, Kaitlin <keller.kaitlin@epa.gov>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>
Cc: Lowit, Anna <Lowit.Anna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Rincon, Marcela <RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>; Doyel, Nathan T <DoyelNT@state.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Kaitlin-

Per our conversation:

- Send us the info for the E2 accounts, in order to have the Travel Authorizations and the airfare purchased. Please send me the itinerary you have reserved, so we can purchase the tickets.
- Attached you may find the recommended hotels in Bogota. JW Marriott is included in the list and it has a proper location to the embassy, per your inquiry. Let me know if you need a hand with the reservation.

Thanks!!

V/r;

Judy Quintero A.

International Narcotics and Law Enforcement
U.S. Embassy
Bogotá-Colombia

QuinteroJP@state.gov

Ex. 6 Personal Privacy (PP)

Official

UNCLASSIFIED

From: Doyel, Nathan T

Sent: Tuesday, October 30, 2018 2:41 PM

To: 'Keller, Kaitlin' <keller.kaitlin@epa.gov>; Quintero, Judy P <QuinteroJP@state.gov>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>

Cc: Lowit, Anna <Lowit.Anna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Rincon, Marcela <RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Kaitlin –

We will arrange pickup for both sets of travelers. Just for reference – what time more or less does the Sunday flight arrive. We will pick Nancy up and transport her to her hotel and can provide subsequent transport, if necessary.

INL Management colleagues – can you provide a list of hotels for our EPA colleagues – or can we please call the JW to see if they can make rooms available for our visitors?

I'll leave the rest for Judy/Marcela.

Thanks,
Nathan

Official

UNCLASSIFIED

From: Keller, Kaitlin <keller.kaitlin@epa.gov>

Sent: Tuesday, October 30, 2018 3:02 PM

To: Quintero, Judy P <QuinteroJP@state.gov>; Doyel, Nathan T <DoyelNT@state.gov>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>

Cc: Lowit, Anna <Lowit.Anna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Rincon, Marcela <RinconM@state.gov>; Reed, Kristen <Reed.Kristen@epa.gov>

Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Judy,

I'm assisting Nancy and Anna with their logistics, thank you for the additional info. I have a few questions below, but please feel free to give me a call (202-564-7098) if it's easier to walk me through some of these items, just trying to make sure we cover all of our bases.

We can fill out the information below, but can you clarify what is needed for? I noticed FF# requested and we have already booked flights, so just wanted to confirm that it was not to make reservations. On a related note, we are unfamiliar with E2 accounts. Is this something that needs to be set up in advance?

For the reimbursement of training, this would just be for Nancy as Anna has already completed it. I believe her SF-182 is being processed within EPA today. Please let me know what you need from us to submit through procurement or if there's something we need to send along before it goes over to Dept of State.

Also, can you provide the list of recommended hotels? We are hoping to book those asap to get their travel/clearance documents processed soon.

On airport pickup—can INL confirm that two pickups (one Sunday 11/4 for Nancy and Monday 11/5 for Anna) will work? I understand that EPA PSD [Ex. 7(C)] will be traveling in on Anna's flight, so it would be helpful to confirm that Nancy will also have pickup if she travels down the day before. Anna and Nancy will have the same return flight on 11/7.

We had previously discussed a call tomorrow afternoon to touch base on logistics. Please let us know if that still works. 1:30 EDT would work for EPA folks.

Thank you in advance for your assistance.

Kaitlin

Kaitlin Keller, Special Assistant
Office of Chemical Safety and Pollution Prevention
U.S. Environmental Protection Agency
(202) 564-7098

From: Quintero, Judy P [<mailto:QuinteroJP@state.gov>]
Sent: Tuesday, October 30, 2018 12:03 PM
To: Doyel, Nathan T <DoyelNT@state.gov>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>
Cc: Lowit, Anna <Lowit.Anna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>; Rincon, Marcela <RinconM@state.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Dear all-

1. For the Travel Authorizations: could you please confirm if the travelers have E2 accounts? If so, E2 accounts can only be transferred if all travel related is closed. Additionally please fill the following information:

Government Agency	DOS/INL
Name	
Middle name	
Last name	
Passport Number	
National ID number	N/A
Date of birth	
Official e-mail	
Personal e-mail	
Cell phone number	
Frequent flyer number	

Rental car frequent number	N/A
Seat preferences	
Departing date	
Departing from	
Returning date	
Returning to	

SSN/ (last 4 numbers)	NAME	ABA/ROUTING NUMBER	ACCOUNT NAME	BANK	ACCOUNT NUMBER	BANK ACCOUNT TYPE*	PAYEE ACCOUNT TYPE

*Personal checking, Personal savings, Lockbox, Corporate checking, Corporate savings.

For hotel reservations we can help you out with those in some recommended areas/hotels we have!

- Regarding the tuition for the training, FSI has Purchase Orders as acceptable form of Payment. In that way a PR needs to be submitted through the Procurement section. Once approved the PO, it is sent to FSI along with the attached SF-182 and they process the enrollment.
If one of the travelers is a Contractor, an approved Contracting Officer Approval memo is needed to verify that the training is within the scope of the contract.

Let us know if you have any question.
Thanks!

Official - Privacy/PII
UNCLASSIFIED

From: Doyel, Nathan T
Sent: Tuesday, October 30, 2018 10:02 AM
To: Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>
Cc: Lowit, Anna <Lowit.Anna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>; Quintero, Judy P <QuinteroJP@state.gov>; Rincon, Marcela <RinconM@state.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Circling back on this with some experts from INL Bogota.

- Yes - we will do invitational travel orders. Judy and Marcela can get started on those. We need to confirm that the plan is to travel Nov 4-7. We would also need names of all travelers, including special agents. Would also need to confirm their dates of travel (Nov. 2?)
- We believe we can do reimbursement for the aforementioned training. Marcela/Judy should be able to shed some light on the mechanism to do that, as well.
- Still working on pickup. I imagine we can meet plane side, but at the worst would be greeted after customs. Will follow up with more information on this soon.

Thanks,
Nathan

From: Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>
Date: October 29, 2018 at 6:19:14 PM GMT-5
To: Doyel, Nathan T <DoyelNT@state.gov>
Cc: Lowit, Anna <Lowit.Anna@epa.gov>, Kasman, Mark <Kasman.Mark@epa.gov>, Keller, Kaitlin <keller.kaitlin@epa.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Hi Nathan,

Thanks for the information you sent. We have a few logistics questions that we hope you can help us answer:

- We understand that INL is funding this mission so, could you please let us know your invitational travel process, e.g., paperwork that needs to be completed, whether you will obtain country clearance, whether INL will send an invitation letter outlining the expenses you will cover? If EPA needs to do the country clearance, we will need hotel information and a local point of contact (you and/or Rob?) to complete our travel papers.
- Does INL pay the \$125 tuition (new cost for FY19, we're told) for EPA to take the HT 401 course that's now required for travel to Colombia?
- Will there be someone to meet the EPA team plane side and expedite them through Immigration and Customs?

Many thanks for all of your assistance. Please let us know if these questions should go to someone else.

All the best,

Cam

P.S. I removed a couple people from this email list to avoid bothering them with these details. Please add anyone back in that you feel should be on the list. Thanks. chm

(Ms.) Cam Hill-Macon • Senior Advisor
Middle East, Latin America, Africa, and Caribbean Programs
EPA • Office of International and Tribal Affairs
+ (202) 564-6408 | hill-macon.cam@epa.gov | www.epa.gov/international

From: Doyel, Nathan T [<mailto:DoyelNT@state.gov>]
Sent: Monday, October 29, 2018 4:46 PM
To: Lowit, Anna <Lowit.Anna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>
Cc: Allison, Robert S <AllisonRS@state.gov>; Roncone, Nita L [Ex. 5 Personal Privacy (PP)] <Nita.V.Lalla@epa.gov [Ex. 6 Personal Privacy (PP)]>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

All --

Thanks for joining the call this afternoon. If you couldn't tell, we are quite excited for this opportunity, primarily because, as Nita mentioned, this is a real opportunity to impact a policy in Colombia, that is directly tied to U.S. interests. As such, thanks for your willingness to participate.

I did want to send around the documents we mentioned:

1. A notional schedule. This is just a mock-up and is subject to dramatic change, but we see all these meetings as attainable and useful. We will fill in additional information regarding participation, exact location, etc. once we've started nailing down meeting times, but this is a good starting point.
2. A copy of the cable we put out a few weeks ago on the glyphosate issue. This is a bit of a moving target, but do believe the Colombians are pursuing the option of attempting to satisfy the Constitutional Court's parameters. The most difficult of these is demonstrating the limited nature of glyphosate's impact on human health.

Once we have the go ahead on dates, we can start making logistical arrangements.

Thanks again for your participation with this, looking forward to working with you all.

Thanks,
Nathan

Official
UNCLASSIFIED

From: Lowit, Anna <Lowit.Anna@epa.gov>
Sent: Monday, October 29, 2018 2:01 PM
To: Kasman, Mark <Kasman.Mark@epa.gov>
Cc: Allison, Robert S <AllisonRS@state.gov>; Roncone, Nita L <Nita.V.Lalla@epa.gov>; Doyel, Nathan T <DoyelNT@state.gov>; Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>
Subject: Re: Meeting to discuss agenda & logistics for Bogota visit

Hi, I haven't seen a call in #. Does anyone have it?

Anna

Sent from my iPhone

On Oct 29, 2018, at 10:17 AM, Kasman, Mark <Kasman.Mark@epa.gov> wrote:

Works for us!

Sent from my iPhone

On Oct 29, 2018, at 10:16 AM, Lowit, Anna <Lowit.Anna@epa.gov> wrote:

Does Rob proposal for at 3 DC/2 Bogota time work for everyone? It works for me.

Anna

Anna B. Lowit
Senior Science Advisor
Immediate Office

Office of Pesticide Programs
US Environmental Protection Agency
w: +1 703-308-4135
c: Ex. 6 Personal Privacy (PP)

From: Allison, Robert S [<mailto:AllisonRS@state.gov>]
Sent: Monday, October 29, 2018 10:05 AM
To: Kasman, Mark <Kasman.Mark@epa.gov>; Roncone, Nita L. Ex. 6 Personal Privacy (PP)
<Nita_V_Lalla@epa.gov> Ex. 6 Personal Privacy (PP); Lowit, Anna <Lowit.Anna@epa.gov>; Doyel, Nathan T
<DoyelNT@state.gov>
Cc: Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Keller, Kaitlin
<keller.kaitlin@epa.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Anna,
This is really great news. Can we talk today at 3 DC/2 Bogota time?

rob

Official
UNCLASSIFIED

From: Kasman, Mark <Kasman.Mark@epa.gov>
Sent: Monday, October 29, 2018 08:56
To: Roncone, Nita L. Ex. 6 Personal Privacy (PP) <Nita_V_Lalla@epa.gov> Ex. 6 Personal Privacy (PP); Lowit, Anna
<Lowit.Anna@epa.gov>; Allison, Robert S <AllisonRS@state.gov>
Cc: Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Keller, Kaitlin
<keller.kaitlin@epa.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

Anna,

Cam and I are in a meeting from 10:00-11:00, but available otherwise.

Mark

From: Roncone, Nita L. Ex. 6 Personal Privacy (PP) [mailto:Nita_V_Lalla@epa.gov] Ex. 6 Personal Privacy (PP)
Sent: Monday, October 29, 2018 9:48 AM
To: Lowit, Anna <Lowit.Anna@epa.gov>; Allison, Robert S (AllisonRS@state.gov)
<AllisonRS@state.gov>
Cc: Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Kasman, Mark
<Kasman.Mark@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>
Subject: RE: Meeting to discuss agenda & logistics for Bogota visit

This is excellent news. I will set up a conference line.
Rob, can you let us know what time will be good for EMB Bogotá? Also, will this call
need to be on a secure line?

I'm free all day except for 1:30-2:30 EDT

/r
Nita

From: Lowit, Anna <Lowit.Anna@epa.gov>
Sent: Monday, October 29, 2018 9:44 AM
To: Roncone, Nita L <[Ex. 6 Personal Privacy (PP)]> Nita V Lalla <[Ex. 6 Personal Privacy (PP)]> Allison, Robert S (AllisonRS@state.gov) <AllisonRS@state.gov>
Cc: Hill-Macon, Cam <Hill-Macon.Cam@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Keller, Kaitlin <keller.kaitlin@epa.gov>
Subject: Meeting to discuss agenda & logistics for Bogota visit
Importance: High

Good morning Nita & Rob

We've gotten the official word that they a few of us are coming to Bogota ASAP. Can we have a meeting today (also ASAP) to discuss the agenda, travel logistics & finalize the number of EPA people coming? I've got a couple meetings today but nothing I can't move. Please let us know a time we can talk.

Anna

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